

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
April 10, 2017**

The Field Local School District Board of Education held its Regular Meeting on Monday, April 10, 2017 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Laura May-Yes, Linda Paulus-Yes, Larry Stewart-Yes, Randy Porter-Yes
Student Representative-Hannah Miterko-Yes

Member Stewart moved, seconded by Member Calcei that the Field Local Board of Education approve the minutes from the March 13, 2017 regular meeting. **17-0033**

Roll Call: Stewart-Yes, Calcei-Yes, May-Yes, Paulus-Yes, Porter-Yes.

President declared the motion carried

Member Paulus moved, seconded by Member May that the Field Local Board of Education adopt the following agenda for the April 10, 2017 regular meeting. **17-0034**

Roll Call: Paulus-Yes, May-Yes, Calcei-Yes, Stewart-Yes, Porter-Yes.

President declared the motion carried

Student Representative Report – National Honors Society held their annual Easter egg hunt last Saturday. It was a big success and has raised approximately \$350. On April 12th they will be taking charge of Pinwheels for Child Advocacy in the center of Brimfield. NHS will also be helping with the Red Cross Blood Drive on Friday, April 21st. /Drama Club is presenting the spring musical, “Aladdin”, on May 4th, 5th & 6th at 7 pm in the high school. /Prom will be Saturday, May 13th from 6-11 pm at St. Nicholas Hall. /The HS Large Group State Band Concert will be taking place April 28th & 29th. /FCA is meeting this Thursday for a bonfire. Members are encouraged to bring a friend./HPAC is visiting Edson Park on April 19th with the Brimfield Trustees to explain their park clean-up project.

Superintendent’s Report - Mr. Heflinger commented on looking for a date for the “State of the Schools” and hopes to have it set in a day or two. Once set we will get it out on the website and newsletters. All four buildings will be represented along with Todd Carpenter and me.

We are still monitoring the State budget. They had a hearing last week. There have been no alternatives numbers proposed yet. We still anticipate that there will be some negotiating on the numbers that the Governor had in his budget. At this point the only numbers out there still have Field taking a \$288,000.00 reduction next year. Obviously, a one-time reduction but that is money that was expected to be in there throughout the district’s Five Year Forecast. We will keep you updated.

Administration is working on an attendance policy which will require more man power. We are moving in the right direction and everyone will know what it will look like before they go home.

We are in the middle of interviewing for a middle school assistant principal position. We have had terrific candidates and a lot of interest. Next week we will start interviewing for the Athletic Director.

Mr. Carpenter commented that the May 2, 2017 millage request was set prior to the Governor's proposed budget. If the proposed budget holds, the district would only be able to make it through fiscal year 20 and not fiscal year 21 as was originally projected.

- **Legislative Liaison Report**
- **Recognition of visitors**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the consent agenda as presented. **17-0035**

Roll Call: Calcei-Yes, Stewart-Yes, May-Yes, Paulus-Yes, Porter-Yes.

President declared the motion carried

CONSENT AGENDA

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ/approve the following pending completion of proper paperwork:

FLTA-employment

1. Awarding of extra time supplementary contracts for 2017-2018 (**Exhibit S-1**).

2. Approve the employment of summer Transition Back to School Instructors for the 2017-2018 school year. Rate of pay is \$25.00 per hour.

Laci McIntyre
Jill Stefaniak

Amanda Karpinecz
Elise Gall

Corey Barnes
Krystal Flory

3. Brimfield Math Instructors for up to 2.5 hours per week Rate of pay will be \$25.00 per hour.

Jennifer Clem

Chelsey Carpenter

OAPSE-employment

1. Awarding of two year limited contracts to classified personnel. Rate of pay per OAPSE Negotiated Agreement (**Exhibit S-2**).
2. Awarding of continuing contracts to classified personnel. Rate of pay per OAPSE Negotiated Agreement (**Exhibit S-3**).

Substitutes –classified– employment

1. Classified substitute workers for the 2017-2018 pending completion of certification and/or necessary paperwork (**Exhibit S-4**).
2. William Phares, Classified Substitute Worker for the remainder of the 2016-2017 school year.
3. Brooke Newman, Classified Substitute Worker for the remainder of the 2016-2017 school year.

Supplemental Employment

Approve the non-renewal of certified/classified supplemental coaching, advisor and LPDC contracts as presented that are expiring in 2017 (**Exhibit S-5**).

- **Salary Notices-** The Superintendent recommends that the Field Local Board of Education authorize salary notices to be sent to:
 1. Certificated personnel who hold a two year supplemental contract expiring in 2018, or a two or three year LPDC contract expiring in 2018 or 2019 (**Exhibit S-6**).
 2. Classified personnel who hold continuing contracts or limited contracts not expiring in 2017 (**Exhibit S-7**).
- **Non-Renewals-**The Superintendent recommends the tutor listed below not be re-employed at the expiration of the current limited one year tutor contract for the 2017-2018 school year:

Nicole Mendiola-District Tutor

- **Non-Renewals**–The Superintendent recommends the Non-Certified Administrative Secretary listed below not be re-employed at the expiration of the current limited one year contract for the 2017-2018 school year:

Alice Sitko

- **Resignation(s) / Transfer(s)** - The Superintendent recommends that the Field Local Board approve the transfer(s) of the following:

1. Deborah Yeich, EMIS Secretary at Middle School will transfer to High School EMIS Secretary effective April 3, 2017.
2. Jodi Sollers, Sub/Call Secretary at Suffield will transfer to Middle School EMIS Secretary effective April 3, 2017.
3. Michelle Noble, Playground Monitor at Suffield will transfer to Sub Call/Secretary at Suffield effective April 5, 2017.

- **Resignations** – The Superintendent recommends that the Field Local Board of Education accept the resignation(s) of the following:

Margaret Bergman, Intervention Specialist at High School effective July 1, 2017 due to retirement.

- **Leave of Absence** - The Superintendent recommends that the Field Local Board of Education approve the following parental leave of absence for certified personnel:

Nicole Husted, effective May 26, 2017. Expected date of return, October 2, 2017.

- **Student Accident Insurance** – The Superintendent recommends that the Field Local Board of Education approve the Student Accident Insurance Program from Guardian Life Insurance as an option for Field students in grades K-12 during the 2017-2018 school year (Exhibit S-8).

- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into a vendor contract with the following:

1. Stark State College Credit Plus program effective with the 2017-2018 school year (Exhibit S-10).
2. Provision of Services for Pre-School Children/School Building Lease Agreement for the 2017-2018 school year for Summit Educational Service Center (Exhibit S-11).
3. Primary Service Plan Agreement for Summit Educational Service Center-Option B (Exhibit S-12).

Treasurer Items

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:

Financial reports for the period ending February 28, 2017.

- **Donations** – The Treasurer recommends that the Field Local Board of Education accept the following donation(s):

1. Kent Rotary to Suffield Elementary-\$500.00.
2. Brimfield Elementary PTA-\$500.00 for purchase of Reading Camp snacks and Math night refreshments.

Mrs. May questioned if the school was signed up with a 101G purchasing account through ODOT for asphalt aggregate. Mrs. May requested that Jason contact the lady at Portage County Parks for more information on asphalt state pricing. Mrs. May also asked if the staffing analysis and financial analysis was performed for the district yet. Mr. Heflinger stated that ODE no longer performs a staffing analysis anymore due to out of date software and has no plans to update. The financial analysis has been performed but hasn't been released yet.

Mr. Heflinger wanted to take a moment and thank the Field Teachers Association for their donation of \$1,500.00 to the levy fund and for all of their hard work and support.

There being no further business to come before the Field Local Board of Education
Member May moved, seconded by Member Paulus to adjourn the April 10, 2017 regular meeting.

17-0036

*Roll Call: May-Yes, Paulus-Yes, Calcei-Yes, Stewart-Yes, Porter-Yes.
President declared the motion carried*

The meeting was adjourned at 7:16 P.M.



Randy Porter, President



Attest: Todd Carpenter, Treasurer

Supplemental Contracts

Exhibit S-1
April 10, 2017

Award supplemental contracts for extended time for the 2017-2018 school year.

	<u>Extended Time</u>	<u>Days Before</u>	<u>Days After</u>
Bonnie Schuck	7 days	5	2
Blair Stockley	7 days	5	2

Classified Contracts

Exhibit S-2
April 10, 2017

Award two year limited contracts beginning with the 2017-2018 school year.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Step</u>
Susan Gorney	Bus Driver	0	0
Autumn Gowdy	Bus Aide	1	1
Diana Skalak	Bus Driver	1	1

Classified Contracts

Exhibit S-3
April 10, 2017

Award continuing contracts effective with the 2017-2018 school year.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Step</u>
Erin Barbetta	Parapro	3	3
Danyel Bright	Cook/Cashier	2	2
Leland Cook	Grounds	3	3
Dawn Davis	Cook/Cashier	2	2

Classified Substitutes

Armstrong, Carol
Basar, Rebecca
Burton, Jeff
Creech, Marty
Grund, Justin
Hefty, Ellen
Kimpton, Paul
Kirk, Shelley
Lindgren, Richard
Michel, Nathaniel
Phares, William
Routt, Erica
Steiner, Amanda
Weaver, Nancy
Zehner, Holly

Austin, Rondald
Benner, Theresa
Cain, Wanda
Gainer, Erika
Harjung, Peter
Jackson, Anna
King, Linda
Landkrohn, Joyce
Makin, Donald
Newman, Brooke
Putt, Arthur
Shaffer, Cloie
Thur, Jodi
Wilkes, Sandra

Banks, Wendy
Bishop, Amy
Crawley, Elizabeth
Goodyear, Olivia
Havel, Blake
Jacobs, Jamie
Kippes, Therese
Legg, Diana
McLeary, Robert
Peters, Cheryl
Redman, Terrie
Smith, Paul
Tucker, Patricia
Zarin, David

Certified/Classified
Non-Renewal Supplementals

April 10, 2017
Exhibit S-5

Kristen Luchka	Musical director
Arwen Smith	Musical Director
Katie Kirby	Vocal Music Director
Michael Smith	Fall/Spring Set Director
Chuck Collins	HS Band (Fine Arts)
Denise Soulsby	MS Band (Fine Arts)
Scott Kline	HS Art (Fine Arts)
Taylor Murphy	MS Art (Fine Arts)
Katy Tannert	Elem Art (Fine Arts)
Amy Madden	Elem Art (Fine Arts)
Katie Kirby	HS Vocal Music (Choir)
Katie Kirby	MS Vocal Music (Choir)
Drexie Frech	Elem Music (Fine Arts)
Sharann Goldemberg	Elem Music (Fine Arts)
George Wetzal	LPDC Advisor
Hope Morrison	LPDC Chairperson
Theresa Cianchetti	LPDC Secretary
Jill Stefaniak	Special Ed Dept. Head
Christine Pope	Primary Dept. Head-Brim
Michelle Yoho	Intermediate Dept. Head-Brim
Staci Lowden	Primary Dept. Head-Suff
Merideth Lawrence	Intermediate Dept. Head-Suff
Denise Leek	Middle School English Dept. Head
Evelyn Loftin	Middle School Science Dept. Head
Susan Vitko	High School Math Dept. Head
Vicki Dahl	High School Social Studies Dept. Head
Danielle Underwood	High School Science Dept. Head
Amy Madden	Art Dept. Head
Denise Soulsby	Music Dept. Head
Elizabeth McHenry	Spelling Bee Coordinator
Daniel Battaglia	Power of Pen Advisor
Laura Goldman	National Honor Society Advisor
Brenda Ward	Student Council Advisor
Emily Dreger	Student Council Advisor
Connie Tenney	National Honor Society
Vicki Dahl	Freshman Class Advisor
Katie Kirby	Sophomore Class Advisor
Danielle Underwood	Junior Class Advisor
Brenda Ward	Junior Class Advisor
George Wetzal	Senior Class Advisor

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Vicki Dahl	Teenage Institute
Becky Scott	Quiz Bowl
Scott Kline	Fall Fitness
Levi Miller	Winter Fitness
Randy Moore	Spring Fitness
Chuck Collins	Band Director
Denise Soulsby	1 st Asst. Director
Joshua Bonnell	Asst. Director Percussion
Bria Bennett	Asst. Director Color Guard
Denise Soulsby	Middle School Jazz Band
Joel Peterson	Varsity Baseball
Brett Koch	Varsity Asst. Baseball
Aaron Embacher	JV/Asst. Baseball
David Olinger	Varsity Boys Basketball
Aaron Embacher	JV Boys Basketball
Levi Lowden	Freshman Boys Basketball
Brett Koch	8 th Gr. Boys Basketball
James Garland	7 th Gr. Boys Basketball
Alec Culbertson	JV Boys Soccer
Scott Wilson	Middle School Boys Soccer
Scott Wilson	Middle School Girls Soccer
Lane Knore	Varsity Football
Ray Leek	Varsity Asst. Football
Dave Staszak	Varsity Asst. Football
Levi Miller	Varsity Asst. Football
George Tompkins	Varsity Asst. Football
Thomas Barnes	Freshman/Asst. Football
Brandon Morris	Middle School Asst. Football
Becky Scott	Varsity Asst. Cross Country
Michael McKinney	Middle School Cross Country
David Wise	Varsity Golf
John Lynch	JV Golf
Randy Moore	Varsity Asst. Track
Danielle Donaldson	Varsity Asst. Track
Levi Miller	Middle School Asst. Track
Becky Scott	Middle School Asst. Track
David Tenney	Varsity Wrestling
Clark Bookman	JV Wrestling
Tim Fox Jr.	Middle School Wrestling
Craig Nettleton	Varsity Girls Basketball
David Wise	JV Girls Basketball
Josh Nettleton	Freshman Girls Basketball
Paige Peachey	8 th Gr. Girls Basketball

Morgan Peachey	7 th Gr. Girls Basketball
Brian Misanko	Varsity Girls Soccer
Miranda Titko	JV Girls Soccer
Jenna Ramskugler	JV Girls Soccer
Beth Dyer	Varsity Softball
Bob Bauer	Varsity Asst. Softball
Daniel Battaglia	JV/Asst. Softball
Caitlin Bayda	JV Volleyball
Cheyenne Brown	Freshman Volleyball
Daniel Battaglia	8 th Gr. Volleyball
Anna Carlson	7 th Gr. Volleyball
Brittney Korkan	Varsity Cheerleading
Hannah Cassetty	Middle School Cheerleading
Blair Stockley	Varsity Boys Tennis
Carlene Lundgren	Varsity Girls Tennis

2016-2017 School Year- \$34,166.00 Base

Supplemental Activity	NAME	Base		Step 1		Step 2		Step 3		YRS EXP	CONT TYPE	CONT EXPIR	AMOUNT
		Index	0 Yrs. Exp	5 Yrs. Exp	Completed 0.1200	Completed 10 Yrs Exp 0.3600	Completed 15 Yrs Exp 0.6000						
Drama													
Musical - Director (50%)	Kristen Luchka	0.0400	1,367							2	1	2017	683
Musical - Director (50%)	Arwin Smith	0.0400	1,367							0	1	2017	683
Drama Play (50%)	Kristen Luchka	0.0400	1,367							2	1	2017	683
Drama Play (50%)	Arwin Smith	0.0400	1,367							0	1	2017	683
Vocal Music Director	Katie Kirby	0.0200	683							7	2	2017	683
Fall Tech/Set Director	Michael Smith	0.0100	342							0	1	2017	342
Spring Tech/Set Director	Michael Smith	0.0100	342							0	1	2017	342
Fine Arts													
HS Band	Chuck Collins	0.0600	2,050							29	2	2017	2,050
MS Band	Denise Soulsby	0.0600	2,050							24	2	2017	2,050
HS Art	Scott Kline	0.0200	683							1	1	2017	683
MS Art	Taylor Murphy	0.0200	683							0	1	2017	683
Elem Art	Katy Tannert	0.0200	683							1	1	2017	683
Elem Art	Amy Madden	0.0200	683							1	1	2017	683
HS Vocal Music (choir)	Katie Kirby	0.0500	1,708							7	2	2017	1,708
MS Vocal Music (choir)	Katie Kirby	0.0300	1,025							7	2	2017	1,025
Elem Vocal Music	Drexie Frech	0.0200	683							1	1	2017	683
Elem Vocal Music	Sharann Goldemberg	0.0200	683							1	1	2017	683
LPDC													
LPDC	Hope Morrison	0.0400	1,367							3	2	2018	1,367
LPDC	George Wetzel	0.0400	1,367							2	3	2017	1,367
LPDC	Lori Brake	0.0400	1,367							1	3	2018	1,367
LPDC	Theresa Cianchetti	0.0400	1,367							2	3	2019	1,367
Chairperson	Hope Morrison	0.0200	683							3	2	2017	683
Secretary	Theresa Cianchetti	0.0100	342							2	1	2017	342
DEPARTMENT HEADS													
Special Education	Jill Stefaniak	0.0300	1,025							2	1	2017	1,025
Primary Brimfield	Christine Pope	0.0300	1,025							0	1	2017	1,025
Intermediate Brimfield	Michelle Yoho	0.0300	1,025							10	2	2017	1,025
Primary Suffield	Staci Lowden	0.0300	1,025							2	1	2017	1,025
Intermediate Suffield	Merideth Lawrence	0.0300	1,025							2	1	2017	1,025
Middle School Mathematics	Christina Kruse	0.0300	1,025							3	2	2018	1,025
Middle School English	Denise Leek	0.0300	1,025							10	2	2017	1,025
Middle School Social Studies	Michael McKinney	0.0300	1,025							5	2	2018	1,025
Middle School Science	Evelyn Loftin	0.0300	1,025							1	1	2017	1,025
High School Mathematics	Susan Vitko	0.0300	1,025							6	2	2017	1,025
High School English	Connie Tenney	0.0300	1,025							7	2	2018	1,025
High School Social Studies	Vicki Dahl	0.0300	1,025							10	2	2017	1,025
High School Science	Danielle Underwood	0.0300	1,025							6	2	2017	1,025

Supplemental Activity	NAME	Base Index	Base 0 Yrs. Exp	Step 1 Completed			Step 2 Completed			Step 3 Completed			YRS EXP	CONT TYPE	CONT EXPIR	AMOUNT
				5 Yrs. Exp	10 Yrs. Exp	15 Yrs. Exp	0	0.1200	0.3600	0.6000	0	0.6000				
Art Department Head	Amy Madden	0.0300	1,025								0		1	2017		1,025
Music Department Head	Denise Soulsby	0.0300	1,025								16		2	2017		1,025
Health/PE Department Head	Brenda Ward retirement	0.0300	1,025								9		2	2018		1,025
Civic Middle School (0.0400 of Base)																
Student Council Advisor		0.0400	1,367													1,367
Middle School Civics Pool (0.0200 of Base)																
Spelling Bee Coordinator	Elizabeth McHenry	0.0067	229								0		1	2017		229
Power of Pen Coach - 7 & 8	Daniel Battaglia	0.0067	229								2		1	2017		229
National Honor Society	Laura Goldman	0.0067	229								0		1	2017		229
Civic High School (0.3610 of Base)																
Student Council (50%)	Brenda Ward	0.0400	1,367								0		1	2017		683
Student Council (50%)	Emily Dreger	0.0400	1,367								0		1	2017		683
National Honor Society	Connie Tenney	0.0400	1,367								1		1	2017		1,367
Yearbook	Christine Burke	0.0500	1,708								8		2	2018		1,708
Freshman Class Advisor	Vicki Dahl	0.0385	1,315								2		1	2017		1,315
Sophomore Class Advisor	Katie Kirby	0.0385	1,315								1		1	2017		1,315
Junior Class Advisor	Danielle Underwood	0.0385	1,315								12		2	2017		1,315
Junior Class Advisor	Brenda Ward	0.0385	1,315								6		2	2017		1,315
Senior Class Advisor	George Weitzel	0.0385	1,315								13		2	2017		1,315
Senior Class Advisor	Ashley Mauger	0.0385	1,315								3		2	2018		1,315
High School Civics Pool (0.0390 of Base)																
Teenage Institute	Vicki Dahl	0.0130	444								8		2	2017		444
Quiz Bowl Advisor	Becky Scott	0.0130	444								1		1	2017		444
French Club	Meredith Stratton	0.0130	444								7		2	2018		444
Faculty Manager - Boys	NOT FILLING	0.0500	1,708													1,708
Faculty Manager - Girls	NOT FILLING	0.0500	1,708													1,708
Fitness Fall	Scott Kline	0.0300	1,025								0		1	2017		1,025
Fitness Winter	Levi Miller	0.0300	1,025								1		1	2017		1,025
Fitness Spring	Randy Moore	0.0300	1,025								0		1	2017		1,025
TOTAL NON-INDEXED		1.8101	61,844													

Supplemental Activity	NAME	Base Index	Base 0 Yrs. Exp	Step 1		Step 2		Step 3		YRS EXP	CONT TYPE	CONT EXPIR	AMOUNT
				Completed 5 Yrs. Exp	0	Completed 10 Yrs Exp	0.3600	Completed 15 Yrs Exp	0.6000				
FINE ARTS & MUSIC													
Band Director	Charles Collins	0.1500	5,125	5,740		6,970		8,200		29	2	2017	8,200
1st Assistant Director	Denise Soulsby	0.1100	3,758	4,209		5,111		6,013		24	2	2017	6,013
Assist. Director Percussion	Joshua Bonnell	0.0750	2,562	2,870		3,485		4,100		0	1	2017	2,562
Assist. Director Color Guard	Bria Bennett	0.0750	2,562	2,870		3,485		4,100		1	1	2017	2,562
Middle School Jazz Band	Denise Soulsby	0.0350	1,196	1,339		1,626		1,913		24	2	2017	1,913
BASEBALL													
Varsity Coach	Joel Peterson	0.1200	4,100	4,592		5,576		6,560		13	2	2017	5,576
Varsity Asst. Coach	Brett Koch	0.0900	3,075	3,444		4,182		4,920		1	1	2017	3,075
JV/Asst. Coach	Aaron Embacher	0.0600	2,050	2,296		2,788		3,280		1	1	2017	2,050
BOYS BASKETBALL													
Varsity Coach	David Olinger	0.1650	5,637	6,314		7,667		9,020		0	1	2017	5,637
Junior Varsity Coach	Aaron Embacher	0.1100	3,758	4,209		5,111		6,013		3	1	2017	3,758
Freshman Coach	Levi Lowden	0.0900	3,075	3,444		4,182		4,920		0	1	2017	3,075
8th Grade Coach	Brett Koch	0.0600	2,050	2,296		2,788		3,280		0	1	2017	2,050
7th Grade Coach	James Garland	0.0600	2,050	2,296		2,788		3,280		0	1	2017	2,050
BOYS SOCCER													
High School Head Coach	Philip Green	0.1200	4,100	4,592		5,576		6,560		1	1	2017	4,100
Junior Varsity Coach/Asst.	Alec Culbertson	0.0650	2,221	2,487		3,020		3,553		0	1	2017	2,221
Middle School Head Boys Coach	Scott Wilson	0.0300	1,025	1,148		1,394		1,640		4	2	2017	1,025
FOOTBALL													
High School Head Coach	Lane Knore	0.1650	5,637	6,314		7,667		9,020		10	1	2017	7,667
High School Assistant Coach	Ray Leek	0.1100	3,758	4,209		5,111		6,013		0	1	2017	3,758
High School Assistant Coach	Dave Staszak	0.1100	3,758	4,209		5,111		6,013		0	1	2017	3,758
High School Assistant Coach	Levi Miller	0.1100	3,758	4,209		5,111		6,013		0	1	2017	3,758
High School Assistant Coach	George Tompkins	0.1100	3,758	4,209		5,111		6,013		0	1	2017	3,758
Freshman /Asst. Coach	Thomas Barnes	0.0900	3,075	3,444		4,182		4,920		0	1	2017	3,075
Freshman/Asst. Coach	Joel Peterson	0.0900	3,075	3,444		4,182		4,920		11	2	2018	4,182
Middle School Head Coach	George Wetzel	0.0900	3,075	3,444		4,182		4,920		16	2	2018	4,920
Middle School Asst. Coach	Brandon Morris	0.0900	3,075	3,444		4,182		4,920		4	2	2017	3,075

Supplemental Activity	NAME	Base Index	Base 0 Yrs. Exp	Step 1		Step 2		Step 3		YRS EXP	CONT TYPE	CONT EXPIR	AMOUNT
				Completed 5 Yrs. Exp	0	Completed 10 Yrs Exp	0.3600	Completed 15 Yrs Exp	0.6000				
CROSS COUNTRY													
High School Head Coach	Ed Conroy	0.1200	4,100	4,592		5,576		6,560		22	2	2018	6,560
Varsity Assistant Coach	Becky Scott	0.0900	3,075	3,444		4,182		4,920		1	1	2017	3,075
Middle School Head Coach	Michael McKinney	0.0600	2,050	2,296		2,788		3,280		8	2	2017	2,296
GOLF													
Varsity Coach	David Wise	0.0900	3,075	3,444		4,182		4,920		8	1	2017	3,444
Junior Varsity Coach	John Lynch	0.0600	2,050	2,296		2,788		3,280		4	2	2017	2,050
TRACK													
High School Head Coach	Ed Conroy	0.1400	4,783	5,357		6,505		7,653		16	2	2018	7,653
High School Assistant Coach	Randy Moore	0.0900	3,075	3,444		4,182		4,920		0	1	2017	3,075
High School Assistant Coach	Danielle Donaldson	0.0900	3,075	3,444		4,182		4,920		0	1	2017	3,075
High School Assistant Coach	George Wetzel	0.0900	3,075	3,444		4,182		4,920		5	2	2018	3,444
Middle School Head Coach	Mike McKinney	0.0800	2,733	3,061		3,717		4,373		5	2	2018	3,061
Middle School Assistant Coach	Christina Kruse	0.0600	2,050	2,296		2,788		3,280		10	2	2018	2,788
Middle School Assistant Coach	Levi Miller	0.0600	2,050	2,296		2,788		3,280		1	1	2017	2,050
Middle School Assistant Coach	Becky Scott	0.0600	2,050	2,296		2,788		3,280		2	1	2017	2,050
WRESTLING													
Varsity Coach	David Tenney	0.1650	5,637	6,314		7,667		9,020		12	1	2017	7,667
Junior Varsity Coach	Clark Bookman	0.1100	3,758	4,209		5,111		6,013		2	1	2017	3,758
Middle School Head Coach	Tim Fox Jr.	0.0900	3,075	3,444		4,182		4,920		2	1	2017	3,075
GIRLS BASKETBALL													
Varsity Coach	Craig Nettleton	0.1650	5,637	6,314		7,667		9,020		25	2	2017	9,020
Junior Varsity Coach	David Wise	0.1100	3,758	4,209		5,111		6,013		8	1	2017	4,209
Freshmen Coach	Josh Nettleton	0.0900	3,075	3,444		4,182		4,920		1	1	2017	3,075
8th Grade Coach	Paige Peachey	0.0600	2,050	2,296		2,788		3,280		0	1	2017	2,050
7th Grade Coach	Morgan Peachey	0.0600	2,050	2,296		2,788		3,280		0	1	2017	2,050
GIRLS SOCCER													
High School Head Coach	Brian Misanko	0.1200	4,100	4,592		5,576		6,560		2	1	2017	4,100
Junior Varsity Coach (50%)	Miranda Titko	0.0650	2,221	2,487		3,020		3,553		0	1	2017	1,111
Junior Varsity Coach (50%)	Jenna Ramskugler	0.0650	2,221	2,487		3,020		3,553		0	1	2017	1,111
Middle School Head Girls Coach	Scott Wilson	0.0300	1,025	1,148		1,394		1,640		4	2	2017	1,025
SOFTBALL													
Varsity Coach	Beth Dyer	0.1200	4,100	4,592		5,576		6,560		12	2	2017	5,576
Varsity Asst Coach	Bob Bauer	0.0900	3,075	3,444		4,182		4,920		6	1	2017	3,444
JV/Asst. Coach	Daniel Battaglia	0.0600	2,050	2,296		2,788		3,280		1	1	2017	2,050

[illegible]

Classified Salary NoticesExhibit S-7
April 10, 2017

Authorize salary notices to be sent to the following classified personnel who hold continuing contracts or contracts not expiring in 2017.

<u>Employee</u>	<u>Position</u>	<u>Field Exp</u>	<u>Classification Experience</u>	<u>Step</u>
Adams, Sandy	Parapro	10	10	10
Adorni, Carl	Head Custodian	10	10	10
Ammons, Marcie	Bus Driver	32	32	30L
Bable, Beverly	Executive Secretary	24	23	20L
Bauch, David	Bus Driver	2	2	2
Beal, Valerie	Treas. Secretary	8	8	13
Beck, Mark	Head Mechanic	24	29	25L
Beck, Paula	Parapro	7	7	14
Boarman, Kim	Cook/Cashier	11	11	11
Burke, Kim	Principal Secretary	18	15	15
Burton, Myrlena	Café Manager	20	20	20L
Calcei, Elizabeth	Special Serv. Sec	22	19	15L
Casamento, Jennifer	Parapro	11	11	11
Catalano, Sheila	Cook/Cashier	9	8	8
Coles, Ayasha	Bus Driver	19	19	15L
Coles, Howard	Asst. Custodian	2	2	2
Cook, Cynthia	Principal's Secretary	13	9	9
Cooper, Judith	Guidance Secretary	15	9	9
Coury, Michelle	Parapro	3	3	4
Dalziel, Elizabeth	Secretary 10 Months	12	7	7
Doepel, Paula	Cook/Cashier	11	11	11
Evangelist, Sandra	Library Secretary	13	9	9
Evans, Carolyn	Cook/Cashier	9	10	15
Evans, Jennifer	Cook/Cashier	11	11	11
Eveleth, Laura	Parapro	9	9	9
Gable, Rhett	Bus Driver	2	2	2
Gaug, Marcia	Parapro	2	1	2
Glass, Amy	EMIS Coordinator	17	17	17L
Graves, Lorain	Parapro	5	4	4
Grund, Dennis	Grounds	16	5	15L
Grund, Laureen	Principal's Secretary	12	9	9
Guldeman, Barbara	Library Secretary	17	10	10
Hachita, Jennifer	Playground Monitor	10	10	10
Hambright, Brandice	Bus Driver	9	9	9
Harris, Carolyn	Bus Driver	6	6	6
Hartung, Karen	Café Manager	18	18	15L
Hershberger, Brenda	Cook/Cashier	2	1	1
Howe, Patricia	Bus Driver	9	9	9

seen

Hunt, Laura	Cook/Cashier	2	2	2
Hurd, Kelly	Principal's Secretary	16	16	15L
Knapp, Jennifer	Cook/Cashier	3	3	3
Krontz, Nancy	Cook/Cashier	17	15	15L
Lance, Lee	Bus Driver	13	13	8
Langille, Emily	Payroll Coordinator	7	7	12
Lerch, Nichole	Cook/Cashier	4	4	4
Lipford, Debra	Transportation Sec	22	18	15L
Lowe, Edward	Asst. Custodian	7	7	7
Makin, Vicky	Library Secretary	28	21	20L
McCarty, Jeannie	Parapro	14	14	14
Melert, Laura	Bus Driver	14	10	8
Morrow, Marlana	Bus Driver	11	3	3
Nettleton, Terri	Parapro	20	20	20L
Noble, Michelle	Sub Call/Secretary	4	2	2
Noga, Richard	Bus Driver	2	2	2
Noga, Susan	Study Hall Monitor	2	2	2
Patch, John	Asst. Custodian	8	8	8
Peterson, Kelly	Café Coordinator	11	11	11
Pigg, Jill	Bus Driver	2	2	0
Price, Sheal	Parapro	8	8	8
Reese, Randi	Parapro	2	2	1
Reynolds, Cynthia	Study Hall Monitor	11	11	11
Richmond, Brenda	Athletic Secretary	16	12	12
Rodenbucher, Pam	Asst. Custodian	16	8	16
Ronowski, Michelle	Playground Monitor	4	4	4
Rowland, Kathy	Parapro	16	16	15L
Russo, Michelle	Parapro	7	7	7
Schrock, Ronald	Asst. Custodian	7	7	7
Schwartz, Barbara	Parapro	26	26	25L
Shinsky, Heather	Playground Monitor	5	5	5
Shoemaker, Janet	Parapro	6	6	6
Shyne, Merri	Parapro	10	10	10
Smith, Cortney	Playground Monitor	4	4	4
Smith, Lucindia	Detention Monitor	21	21	20L
Smith, Roberta	Bus Aide	2	2	1
Smith, Sherrie	Café Manager	20	20	20L
Sollers, Jodi	Secretary 10 Months	10	4	4
Sprague, Joanne	Bus Driver	4	4	2
Steiner, Darlene	Head Custodian	16	11	11
Villers, Christopher	Head Custodian	8	8	8
Weaver, Kenneth	Bus Driver	6	6	6
White, Michelle	Parapro	7	7	7
Winters, Tracie	Parapro	11	11	10
Yeich, Deborah	Secretary 10 Months	19	10	19L
Zarzour, Karen	Bus Driver	15	15	15L
Zugovitz, Carol	Bus Driver	9	9	9

GUARANTEE TRUST LIFE INSURANCE

Glenview, Illinois

Application For Blanket Student Accident I

Name of
Policyholder:

Field Local School

Address:

2900 St Rt 43 Mogadore Oh 44260 Portage
Street City State Zip County

Junior/Middle High Schools consist of grades 6-8

Senior High Schools consist of grades 9-12

Total District enrollment: 2012

Please attach a list of all schools in the District.

Policy Number: 344-00P-

☒ **STUDENT ACCIDENT COVERAGE**

Coverage shall become effective on the date that premium is received by the Company or its representative, but in no event prior to the first day of school, which is 8/29/17. The termination date shall be 6/7/17, which is the opening day of the following fall term of the Policyholder. Termination of each individual's insurance will be as outlined in the Master Policy.

For interscholastic sports which begin prior to the first day of school, coverage begins on the first day of the earliest practice, which is 8/1/17. Coverage for each individual sport terminates at the end of its season, as determined by the State High School Athletic Association.

☐ **FOOTBALL ONLY ACCIDENT COVERAGE**

☐ **IN EFFECT**

☐ **NOT IN EFFECT**

Interscholastic Football Only Accident Coverage becomes effective at 12:01 a.m. on _____ and expires at 11:59 p.m. on December 31st of the same year. Spring Practice begins on _____. Each individual's football coverage shall become effective on the date the premium is paid, provided the Company receives the name and premium in an envelope postmarked not later than three days after coverage is to be effective. In the event that the name and premium are received at a later date, coverage shall be effective on the day after the date of postmark.

It is understood and agreed that Interscholastic Football Only Accident Coverage will be null and void unless Student Accident Coverage is offered by the school authorities to all students in all schools of the Policyholder.

The Student Accident Insurance Policy will cover those students who pay the required premium as shown below:					
COVERAGE	GRADES	PREMIUMS		COVERAGE	GRADES
		Low	High		
24-Hour	K-6	\$83	\$166	Football Only	10-12
	7-12	\$96	\$192	Per Player	(Including grade 9 if playing or practicing with grades 10-12)
School-Time	K-6	\$24	\$48		
	7-12	\$39	\$78		
					PREMIUMS
					Low / High
					\$136 \$272

It is agreed that any claim form presented by the Policyholder will certify that the claimant was actually injured while attending, playing, or practicing, or attending school as a student of the Policyholder.

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

All documents that form our insurance relationship will be provided to you in electronic format, unless otherwise requested.

Authorized Signature: _____ Date: _____

Agent Signature: _____ Date: _____

Ship supplies to address below:

Street Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Attention: _____ Requested Date of Shipment: _____

Please provide an email address to receive supplies electronically: _____

Student Protective Agency

300 Coshocton Ave. | Mount Vernon, OH 43050
1-800-278-2544

March 27, 2017

David Heflinger
Field Local School District
2900 State Route 43
Mogadore, OH 44260-9715

RE: **Guarantee Trust Life Insurance Company** Policy Number: **3-14-058-0-18J**

Dear David,

Enclosed please find the application for renewal of your Voluntary Student Accident program. Again this year we are pleased to offer a 100% participation plan for your athletic programs. If you are interested feel free to contact us regarding the rates and coverage.

This year printed student brochures are no longer available. Please provide an e-mail address for us to forward this to you. This email address will be used to forward all notifications of student enrollment as well as the school application for next school year. Premiums have remained the same as last year. For your convenience we have enclosed a recommended letter to be supplied to all students in the district regarding the accident coverage.

Please complete the enclosed application and return to our office in the enclosed envelope at your earliest convenience. If you have any questions feel free to contact me.

Sincerely,



Michael R. Percy, CPFA
Student Protective Agency

Memorandum of Understanding 2017-2018
For College Credit Plus (CCP)
Between Stark State College and
Ohio Public and Private School Districts

The purpose of this Alternative Funding Structure between an Ohio public and private school district (District) and Stark State College (College, Institution of Higher Education, IHE) is to outline the responsibilities and funding arrangements pertaining to College Credit Plus (CCP) courses taught by college faculty. College Credit Plus for this agreement is defined as providing high school students the opportunity to be enrolled in a college-level course or series of courses taught by the college and the IHE faculty. Upon successful completion of the course, the student will receive both high school graduation credit and college credit from the cooperating IHE. Stark State College and the school District will comply with all the laws, rules and timelines associated with College Credit Plus. Upon approval by the Chancellor of the Ohio Department of Higher Education, Stark State College agrees to the Below-the-Floor per credit hour costs defined in this agreement.

The District and Stark State College agree to the following:

Student Requirements:

1. For acceptance into the program, the College will review the following application materials provided by the student:
 - Completed college application
 - High school transcripts
 - All Stark State College entrance requirements, including appropriate scores on COMPASS or ACT tests
2. Completion of the "Succeeding Online Orientation" course at least one week prior to the start of the online college course, in accordance with Stark State's calendar.
3. For online courses, student must have basic computer skills, such as sending email, attaching files to email, accessing the Internet, and word processing skills.
4. The student is responsible for gaining access to a computer and Internet that meet the IHE requirements for students to complete assignments outside the normal school day.

Program Requirements:

5. All College Credit Plus courses must be non-remedial.
6. All College Credit Plus courses should be transferable with a grade of C or better.
7. The District will use the IHE text, materials, equipment, course syllabus and assessments.

8. The cost of the textbooks and other course materials shall be borne by the District. The IHE will attempt to maintain a textbook edition for at least three (3) of four (4) years depending on the course. For current text book editions and renewal cycles, the district should contact SSC 's book store to see when the textbook will be replaced. **The District will have the option to pay for books under a flat rate per credit hour textbook rental program. (See Rental Agreement Option below)**
9. The District and the IHE will jointly provide student support such as counseling and tutoring. Using the IHE's Learning Management System, the IHE will assign each student an academic advisor and inform the student of the academic no-fault drop course date.
10. Once students have completed the course(s), the IHE will submit official grades to the District in a timely manner.
11. IHE and District agree that they will provide any necessary information needed for required College Credit Plus data collection.
12. The IHE and the District will collaborate annually on College Credit Plus informational meetings for parents and students.
13. Teachers must meet Ohio Department of Higher Education and college guidelines for adjunct status.
14. The IHE will provide faculty to serve as mentors to adjunct faculty members to ensure that College-level work is maintained. College mentors will supply adjunct faculty members with all the required instructional materials and will schedule classroom observations, as required by College Credit Plus guidelines.
15. College Credit Plus adjunct faculty members will participate in at least three hours of Stark State faculty orientation and professional development activities, as required by College Credit Plus guidelines.
16. The IHE will provide adjunct faculty with course evaluations to be administered to students upon completion of the college course.
17. For online courses, the District will provide qualified high school teachers who will meet with students on a regular basis and provide face-to-face student support. Online instruction will be provided by the IHE faculty member.
18. At least one week prior to the start of the online course, supporting high school teachers must complete the online training course, "Succeeding Online Orientation."
19. Online courses will follow the IHE semester calendar.

Financial Structure:

20. Neither IHE nor District will charge tuition or fees to students.

21. Tuition for students who withdraw from College Credit Plus courses will be in accordance with applicable rules. District will have College Credit Plus tuition deducted from their foundation funds, as applicable, based on this agreement and College Credit Plus rules and timeline.
22. The IHE will retain all State Share of Instruction (SSI) funds for students completing all CCP courses.
23. Based on this agreement, District will be charged tuition below the default amounts in the Ohio Administrative Code as follows:
 - A. \$118/semester credit hour for classes taken at a location operated by the IHE
 - B. \$28/semester credit hour for classes taken at a location operated by the District and taught by an IHE faculty member who is also a faculty member of the District.
 - C. \$28/semester credit hour for classes taken online taught by IHE faculty member.
 - D. \$82/semester credit hour for classes taken at a location operated by the District and taught by an IHE faculty member who is not also a faculty member of the District.
24. For courses taught by an IHE faculty member who is not a faculty member of the District, the College reserves the right to cancel the class if a minimum number of students is not enrolled; this will vary depending on the number of credit hours in the course and contact load hours for the faculty member.

This agreement supersedes all previous agreements.

Term of Agreement

The term of this agreement shall be for the 2017-2018 academic year, including the Summer session in 2018. This agreement cannot be used by either party to limit participation of a student enrolling in courses that are not part of this agreement.

The parties listed below are in agreement with the above-stated conditions.

IHE: Stark State College

President _____ Date _____

School District _____

Superintendent _____ Date _____

Rental Agreement Option

District elects to enter a rental program for textbooks with the IHE. District shall pay a flat rate of \$13.50 per credit hour as of the start of classes each semester. *Stark State will take responsibility for textbooks through a cooperative book lease program.* The book lease program requires cooperation and collaboration between the district and Stark State College. Here's how the book lease program will work:

- Stark State will manage textbooks for the district, with assistance from the high schools. A designated person at the high schools will work with Stark State's CCP book clerk. The high school is responsible for retrieving textbooks from the students. If the book is not returned, the high school would buy a new book for Stark State as a replacement.
- As soon as a district signs up for the book lease program, the district's cost will increase from \$28/credit hour to \$41.50/credit hour (the "floor"), with \$13.50 of the \$41.50 billed directly to the district for the book lease program. The College will continue to use district-owned books until the 3- to 4-year book replacement cycle dictates the purchase of new books.
- New textbook editions will be purchased on a 3- to 4-year cycle, as usual, with Stark State purchasing the new editions, as the cycle dictates.
- Once a district opts into the book lease program, the College will require the district to stay with the option to ensure the financial sustainability of the program.

Under this rental program, the College will purchase and own new editions moving forward and manage all of the books, including the books owned by the district, until the current cycles runs out. The College will bill the District directly, and District shall have 45 days to pay College. District will assist College with managing the rental program by retrieving books from students at the end of each course. District will continue to participate in the rental program in future years. Districts may withdraw from the rental program by reimbursing College for the percentage of book costs remaining in the cycle time of the text book editions. For example, if a district wishes to drop out of the rental agreement option in the 3rd year of a 4-year cycle, and the book's original cost is \$100.00 the district will reimburse the college \$25.00.

Certification:

The District ELECTS to enter into the textbook rental program under these terms and conditions.

School District _____

Superintendent _____ Date _____

Addendum to Memorandum of Agreement regarding College Credit Plus

with Stark State College

Academic Year 2017-2018

This Addendum sets forth additional terms of the arrangements between the District and the IHE that are subject to negotiation under the Ohio Revised Code, Ohio Administrative Code and interpretations by the Ohio Department of Higher Education.

Beginning with Summer Semester 2017, the Host Institution of each laboratory course will provide all equipment and supplies that are normally kept in the laboratory. This includes weights, measures and glassware. The Host institution will provide Lab Kits containing all required tools and safety equipment. There will be no reimbursement of the initial costs for providing such items between the Parties.

The District will be responsible for the cost of replacing items from Lab Kits which are not returned to the IHE in good condition, normal wear and tear excepted. They are considered no different than a damaged or missing textbook.

The District will pay the IHE for course fees and service fees that have been established to pay a third-party for a service required for the student to participate in their course or field of study. These include individual course fees to cover the cost of consumables, health screenings, health records management, background checks, uniforms and other fees.

In consideration for the making of this Agreement which include rates below statutorily permitted rates, the District hereby agrees to these additional terms.

AGREEMENT FOR THE PROVISION OF SERVICES FOR PRESCHOOL CHILDREN WITH DISABILITIES

PARTIES: The parties to this Agreement are the **Summit Educational Service Center** (County), 420 Washington Ave., Cuyahoga Falls, OH 44221-2042 and the **FIELD LOCAL** (District).

PURPOSE: The purpose of this Agreement is to provide a comprehensive, collaborative preschool program (Program) to the District's eligible preschool children with disabilities according to the terms of this Agreement. This Agreement is intended to enhance and not hamper the true collaborative nature of the Program.

TERM: The term of this Agreement is from July 1, 2017 to June 30, 2018.

COUNTY RESPONSIBILITIES: The County shall have the following responsibilities:

1. The County shall act as the fiscal agent for the Program.
2. The County shall employ and supervise qualified preschool staff members for the entire preschool Program.
3. The County may assist with the coordination and/or provision of related services.
4. The County shall be responsible to adhere to Ohio's Early Learning Program Standards, participate in tier quality rating and improvement system and document child progress using research based indicators prescribed by ODE and report results annually.
5. If district is unable to provide classroom space for the program, the County shall be responsible for selecting Program sites, appropriate furnishings and equipment for each classroom.

DISTRICT RESPONSIBILITIES: The District shall have the following responsibilities:

1. The District shall be responsible for providing safe and efficient transportation for the child.
2. Unless the parties agree otherwise, the District shall provide any related services and/or adaptive equipment deemed necessary by the IEP team.
3. The District shall conduct and/or is part of the Individualized Education Program (IEP) process in cases of suspected disability and shall designate a representative to participate in the development of the Individualized Education Program (IEP).

DISTRICT RESPONSIBILITIES: continued

4. The District is responsible for coordinating and conducting all evaluations for students transitioning from preschool to school age.
5. The District shall pay the excess cost of the Program to be calculated according to this Agreement and any other agreement the District and County may have. The dollar amount of funds distributed to districts for the funding of preschool children will be directed to the County by the member consortium district. (This is not a change from the previous funding member districts currently direct to the County.) Costs over the amount of state funding (billing procedure) will be based on student enrollment by month. At the conclusion of the school year, total costs will be calculated and a prorated invoice will be given to member districts based on the amount of total consortium attendance. All parties agree this first year of new funding is subject to change and therefore, flexibility is necessary for the fiscal health of the consortium.
6. The District is responsible for all startup cost(s) for new program sites.

EXCESS COSTS: See Appendix A.

TERMINATION: Either the District or the County may terminate its affiliation under this Agreement at the end of a school year by providing written notice of such intent no later than the first of March prior to the effective date of termination.

MERGER: This Agreement contains all the terms and conditions intended by the parties.

ACKNOWLEDGMENT: By virtue of their signatures below, the parties acknowledge their awareness of this Contract, their understanding of its terms and their intent to be bound.

FIELD LOCAL SCHOOL DISTRICT

Signature

Superintendent

Signature

Treasurer

SUMMIT EDUCATIONAL SERVICE CENTER

Signature

Superintendent

Signature

Treasurer

**AGREEMENT FOR THE PROVISION OF SERVICES
FOR PRESCHOOL CHILDREN WITH DISABILITIES
APPENDIX A**

EXCESS COSTS: The excess costs chargeable to the District will be the District's share of the difference between the actual state reimbursement for the units and the actual operational costs of the units.

The District's share of excess costs (listed below) will be determined by dividing the excess costs by the total number of students enrolled in the Program.

For billing purposes, the District will be charged for excess costs from the Program initiation date as set forth on the IEP.

1. The actual state reimbursement per unit shall be determined by using the state funding formula as follows:
 - A. The state salary allowance per employee;
 - B. The state retirement allowance;
 - C. State unit support; and
 - D. Other available funding options under the foundation formula.
2. Additional funding sources, such as: Federal, State, and local grants.
3. Operational cost per unit is as follows:
 - A. Administrative and fiscal costs;
 - B. Classroom utilization and/or lease expense;
 - C. Maintenance, operation, and utilities expense;
 - D. Employees' salaries, fringe and retirement benefits, workers' compensation;
 - E. Supplies and materials;
 - F. Equipment;
 - G. Remodeling or, relocation expenses;
 - H. Related services provided at County expense (SLP, Nursing, etc).
 - I. Assessment of suspected disability (peer screenings, Part C to Part B transitions).
 - J. Technology support.

**SUMMIT EDUCATIONAL SERVICE CENTER
AND THE
FIELD LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION**

SCHOOL BUILDING LEASE AGREEMENT

THIS LEASE IS ENTERED INTO at Cuyahoga Falls, Ohio, on the date hereinafter set forth, by and between the **FIELD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**, Mogadore, Ohio, hereinafter referred to as "Lessor," and the **SUMMIT EDUCATIONAL SERVICE CENTER**, Cuyahoga Falls, Ohio, hereinafter referred to as "Lessee."

WITNESSETH:

In consideration of the covenants as set forth below, and other good and valuable consideration, by Lessee to be performed, Lessor hereby leases the following described premises to Lessee on the terms and conditions set forth:

- I. Term: This lease shall be for a period of one (1) year, commencing July 1, 2017 and terminating on June 30, 2018 unless renewed as hereinafter provided.
- II. Renewal: Lessee shall have the option to renegotiate the lease providing classroom space is available and approval of the lease is granted by the Lessor.
- III. Covenants of the Lessee: Said Lessee does hereby covenant and agree with said Lessor that it will:
 - A. Use and occupy said premises in a careful and proper manner;

- B. Not commit any waste therein;
- C. Not use or occupy said premises for any unlawful purpose; and will conform to and obey all present and future laws and ordinances, and all rules, regulations, requirements and orders of all governmental authorities or agencies, respecting the use and occupation of the premises by the Lessee;
- D. Not assign this lease nor sublet said premises;
- E. Not use or occupy said premises for any purpose deemed to be extra-hazardous on account of fire or otherwise;
- F. Make no alterations or additions in or to said premises without the written consent of the Lessor;
- G. Leave the premises at the expiration or prior to termination of this lease or any renewal or extension thereof, in as good condition as received or in which they may be put by the Lessor, excepting reasonable wear and tear, and damage arising from the negligence or default of the Lessor, or its agents or employees;
- H. Permit the Lessor to enter upon said premises at all reasonable times to examine the condition of the same;

- I. The Lessee further agrees to deduct from excess cost a room rental of \$3,600/year for each room used by the Preschool Program.
- J. IV. Covenants of Lessor: The Lessor covenants and agrees with the Lessee that it will:
 - A. Maintain the demised premises in good repair and tenantable condition during the continuance of this lease, except in case of damage arising from the negligence of the Lessee or its agents or employees;
 - B. Furnish electricity, heat, and routine maintenance service without additional cost to Lessee;
 - C. Should the need arise for the Lessor to relocate the room(s) within the district; the Lessor will incur all costs of said move.
- V. Mutual Covenants: It is mutually agreed by and between Lessor and Lessee that:
 - A. If during the term hereof the demised premises or any part thereof be rendered untenable by public authority, or by fire or the elements, or other casualty (except such as shall have resulted from the negligence of the Lessee), the Lessor will provide alternate space that is mutually acceptable.

If a mutually-acceptable space cannot be found, then a proportionate part of the rent herein reserved (whether paid in advance or otherwise), according to the extent of such untenability shall be abated and suspended, until the premises are again made tenantable and restored in their former condition by Lessor. If the premises or a substantial part thereof are thereby rendered untenable and so remain for the period of sixty (60) days, the Lessee may at its option terminate this lease by written notice to the Lessor, provided, however, that if the premises cannot by reasonable efforts be restored to their former condition within sixty (60) days, either the Lessor or the Lessee shall have the option of terminating this lease by written notice to the other;

- B. All fixtures and/or equipment of whatsoever nature as shall be installed in the demised premises by the Lessee, whether permanently affixed thereto or otherwise, shall continue to be the property of the Lessee, and may be removed by it at the expiration or termination of the lease or any renewal or extension thereof, provided, however, the Lessee shall at its own expense repair any injury to the premises resulting from such removal;

- C. Two (2) Classrooms at a rate of \$3,600 per classroom/year.
- D. Scheduled use of playground and restrooms;
- E. Lessee agrees to maintain its own phone and secretarial staff.

VI. Termination of Agreement: Either party shall have the right to terminate this Agreement on an annual basis with sixty (60) days prior written notice to the other party. The date of termination shall be June 30.

LESSOR:
FIELD LOCAL SCHOOL
DISTRICT

LESSEE:
SUMMIT EDUCATIONAL SERVICE
CENTER

Signature

Signature

Superintendent

President, Board of Governors

Signature

Signature

Treasurer

Treasurer

3/17:pm

SUMMIT EDUCATIONAL SERVICE CENTER
PRIMARY SERVICE PLAN AGREEMENT— FY2018

Exhibit S-12
April 10, 2017

County ESC: Summit

County IRN: 049965

District: Field

District IRN: 049197

The attached Service Plan Chart show services that are offered by each department at the Summit Educational Service Center (SESC), as well as other services that are not part of any particular department.

Service Cost for Member Districts- Please Check the Service Plan you have selected

☐ **Option A:** \$485/day for services unless otherwise stated on the attached Option A service chart. There is no additional charge for mileage for Member Districts. Fiscal fee for LEA staff is 3%. District "credit" will be \$13.00 X ADM.

☒ **Option B:** \$750 per day for curriculum related services unless specified otherwise on attached Option B service chart. \$650 per day for services from the Student Services Department unless specified otherwise on the attached service chart. Service pricing from other departments as indicated on the attached service chart. No additional charges for mileage for member districts. District "credit" will be equivalent to 90% of the state subsidy funds received by the ESC for the district. Fiscal fee for LEA staff will be 5%.

PLEASE NOTE: *Service Plan Days may be purchased in FULL, HALF and QUARTER DAY increments; based on 8 hr. day.*

Services provided under this Primary Service Agreement entered into by SCHOOL DISTRICT may include any of the following:

- o Supervisory teachers/personnel
 - o Special Education
 - o General Education
 - o Gifted & Talented
- o In-service, and continuing education/professional development programs for district personnel.
- o Curriculum services and research and development programs.
- o Academic instruction for which the Governing Board employs teachers pursuant to section 3319.02 of the Revised Code.
- o Assistance in the provision of special accommodations and classes for students with disabilities.
- o Any other services the District Board and Service Center Governing Board agree can be better provided by/through the Service Center and are not provided under an agreement entered into under section 3313.845 of the Revised Code.

1. We, the undersigned, understand the services stated in the attached pages are requested of the Summit Educational Service Center for FY2018. Days may not be reduced and can only be transferred among categories with the written approval of the Summit ESC Superintendent, or his designee. Additions to Service Plans during the year must be made in writing and must be initialed by the District/Organization Superintendent/CEO or the District Treasurer/CFO. *NOTE: An email directly from the organizational account of the Superintendent/CEO or Treasurer/CFO will be accepted as an alternative. Single or related Services of \$7500 and above are subject to approval by the SESC Board of Governors.*

2. Upon request of the district, the Summit Educational Service Center shall employ appropriate personnel who will be assigned to the service area according to the needs of the district.

The district shall pay the Summit Educational Service Center for all net costs (if not covered by City/County Funds) to employ personnel specified. The Summit Educational Service Center shall invoice the district Board of Education for said net costs.

SCESC_2017:pm

Net costs shall include cost of employee leave and substitute personnel, SERS surcharge (if any), salary, worker's compensation, unemployment compensation, severance, Medicare, retirement, liability insurance, life insurance, and health benefits attributable to the Governing Board. Should any subsequent unemployment compensation or severance claim be made by an employee covered under this contract, the District herein receiving the services shall be so liable for their proportionate share of the employee's claim. The District accepts the responsibility of conducting annual evaluation(s) of administrative, certified and classified employees pursuant to Section 3319.01, 3319.02, 3319.11 and 3319.111 of the Ohio Revised Code.

4. For districts selecting Option A above- In accordance with O.R.C. 3313.843 (H), the City/Exempted Village/Local School district agrees to a deduction from their State Foundation payments in the amount of \$6.50 per pupil plus any additional contracted services beyond the deduct. The \$6.50 per pupil will be available to the district as a credit toward services purchased from the Summit Educational Service Center under this agreement. In the event that an agreement is not continued in an ensuing year, the unexpended balance shall remain with the Summit Educational Service Center.
5. For districts selecting Option A above- The Summit Educational Service Center agrees to provide a matching \$6.50 per pupil. The matching \$6.50 per pupil will also be available to the district as a credit toward services purchased from the Summit Educational Service Center under this agreement. In the event that an agreement is not continued in any ensuing year, the unexpended balance shall remain with the Summit Educational Service Center.
6. For districts selecting Option B above – In accordance with O.R.C. 3313.843 (H), the City/Exempted Village/Local School district agrees to a deduction from their State Foundation payments in the amount of \$6.50 per pupil plus any additional contracted services beyond the deduct. The \$6.50 per pupil shall *not* be available to the district as a credit, nor shall the "matching" \$6.50 in item five above. Instead, the Summit Educational Service Center agrees to provide the equivalent of 90% of the "state subsidy" derived from the district's ADM as a credit for services purchased from the Summit Educational Service Center under this agreement. In the event that the agreement is not continued in any ensuing year, the unexpended balance shall remain with the educational service center.
7. A continuous accounting of fund balances as described above shall be kept by the Summit Educational Service Center and reported to the City/Exempted Village/Local School district.
8. The district's mandated per-pupil contribution to the state operating subsidy shall be paid to the Summit Educational Service Center for the operation of the service center [R.C. 3313.843 (G)(1)] and any services required under Title XXXIII of the Revised Code to be provided by the service center to the school district.

Adopted by School District Board of Education on: _____

District Contact Person _____

District Superintendent/CEO or Treasurer Signature/CFO

Date _____

Print Name

Note: All attached pages requesting services must be signed by District Superintendent/CEO or Treasurer/CFO.

Adopted by Summit Educational Service Center on: _____

Summit ESC Superintendent: _____ Date _____

Joseph J. Iacano

All Services below are \$485.00 per day unless otherwise indicated

Summit Educational Service Center

Member District Service Plan Agreement - OPTION A FY2018

District: Field

IRN: 049197

SERVICES

Service days requesting District/Client Charge -
FY2018

Student Services Department (Kristin Fazio, Director)

Attendance Coordinator		\$
Behavior & Autism Specialist	10	\$
Audiology Services (\$500.00 a day)	20	\$
Job Coach		\$
Physical Therapy Services		\$
Preschool Supervision		\$
Psychological Services		\$
Residency Officer		\$
Special Education Supervision		\$
Speech Language Pathology		\$
Speech Language Pathology Supervision		\$
Teacher of the Deaf		\$
Work Study Coordinator		\$
KIDS FIRST/TOPS Tuition \$53,000.00 per student/per year		Contact for Contract
TOTAL Days Requested		\$

Curriculum and Instruction Department (Dr. Bryan Drost, Director)

Assessment Literacy Support		\$
Classroom Organization Coaching		\$
Curriculum & Instruction Supervision/Consultation		\$
Curriculum Mapping or Audit		\$
Fine Arts Consultation	36	\$
Gifted & Talented Coordination (\$500.00 a day)		\$
Language Arts Consultant/Coaching		\$
Math Consultant/Coaching		\$
P.E. Consultant/Coaching		\$
OIP Consulting (Non-SST8)		\$
OTES/OPES/OCES		\$
Resident Educator (\$800.00 per teacher)		\$
Science Consultant/Coaching		\$
Social Studies Consultant/Coaching		\$
Value Added Supports		\$
World Language Consultation		\$
TOTAL Days Requested		\$

Business, Technology & Human Resources Department (Robert Wolf, Director)

Mobile Device Training		\$
Graphic Art Consultation/Services		\$
LPDC Online Form Management System		\$
(District daily rates: Member- \$485.00/ Non-Member: \$660.00)		
LPDC One-Time Set-Up Fee		\$
(Member \$1,455.00 / Non-Member \$1,980.00)		
Music Technology Applications		\$
Video Production (priced by project)		Please call to request a quote
TOTAL Days Requested		\$

**Note: Service Plan Days may be purchased in full, half, or quarter day increments

- please see other side -

All Services below are \$485.00 per day unless otherwise indicated

Human Resources (cont.)

H.R. Development Consulting		\$
Job Posting for Non-ESC LEA positions		\$
Job Posting/Candidate Screening for LEA Positions		\$
School Safety Consultant		\$
Traditional Substitute Teacher Program		No Cost
TOTAL Days Requested		\$

Other Services

Leadership Search (Summit Leadership Consultants)		Please call to request a quote
Grant Assistance (negotiable)		Please call to request a quote
OTES Evaluator		\$
TOTAL Days Requested		\$

Substitute Classified Staff PLUS Program**	
Substitute Teacher PLUS Program**	
**Please contact HR Director if you are interested in the Substitute PLUS Program. <u>District discretionary funds may not be applied to this program.</u>	

The Summit County ESC will be offering several Networking Meetings and Professional Learning Community opportunities for FY2018 (There is no charge to attend these meetings)

- Principal's Roundtable
- Administrative Assistant's Learning Community
- Curriculum Directors' Networking Meetings
- Special Education Director's Networking Meeting
- IDEA Group Networking Meetings
- Business Directors' Networking Meetings
- District Communications Professionals' Meetings
- Superintendent Contract Consultation

- One Board Consultation per district

Total of all days requested by district	\$	\$
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Following approval for the Service Plan Days by the District Board of Education and the ESC Board of Governors, I authorize the Summit Educational Service Center to provide the above identified days for the 2017-2018 school year.

Superintendent Signature required

420 Washington Avenue
Cuyahoga Falls, OH 44221
Tel: (330) 945-5600
Fax: (330) 945-6222
summitESC.org



Addendum to Summit Educational Service Center Primary Service Plan Agreement –FY 2018

Note: Please include for Board approval with Service Plan Agreement

In addition to selecting the specific services requested, the Agreement requires the district to select Service Plan Option A or Service plan Option B. In recognition of the fact that the "state subsidy amount" may increase before the legislature finalizes the education budget, the district may elect to change its selection of Option A or Option B as long as the request is received by July 31, 2017.

This request must be made in writing or by email directly from the organizational account of the district Superintendent or Treasurer to the ESC Superintendent or his Administrative Assistant.

Other than changes between the two options, changes to the service plan itself will not be altered other than per the terms outlined on page one, item number 1 of the Service Agreement.

3/28/17