

## **Record of Proceedings Minutes of Regular Meeting**

**Board of Education  
Regular Meeting**

**Monday  
March 13, 2017**

The Field Local School District Board of Education held its Regular Meeting on Monday, March 13, 2017 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Laura May-Yes, Linda Paulus-Absent, Larry Stewart-Yes, Randy Porter-Yes  
Student Representative-Hannah Miterko-Yes

Member Calcei moved, seconded by Member May that the Field Local Board of Education approve the minutes from the February 13, 2017 regular meeting. **17-0029**  
*Roll Call: Calcei-Yes, May-Yes, Stewart-Yes, Paulus-Absent, Porter-Yes.*  
*President declared the motion carried*

Member Stewart moved, seconded by Member Calcei that the Field Local Board of Education adopt the following agenda for the March 13, 2017 regular meeting. **17-0030**  
*Roll Call: Stewart-Yes, Calcei-Yes, May-Yes, Paulus-Absent, Porter-Yes.*  
*President declared the motion carried*

**Student Representative Report** – National Honors Society induction for juniors will be held March 15<sup>th</sup> at 7:00 in the high school cafeteria./Student Council is anticipating to clean up and plant flowers within the next few months for our school and the elderly in the community./The annual Music in Our School choir concert will be held March 16<sup>th</sup> at 7:00 at the high school./Girl Talk is meeting every Tuesday from 3:00-4:00 in the middle school library./HPAC visited Edison Park last month and is now planning the steps that must be taken to improve the park./Drama Club is currently rehearsing on Mondays, Tuesdays and Thursdays for the spring musical, Aladdin.

### **Math 24 Recognition**

### **Superintendent's Report**

**Legislative Liaison Report** - S.B. 85 is about vouchers that would expand the voucher eligibility regardless of where they live or the performance of their local schools. Roughly, a family of four would be eligible if they make under \$96,000/yr. You could get a voucher and go to a private school. In addition it purposes the introduction of education savings accounts which would include any unused portion of a voucher and be retained by the State under the students name for use toward a future private school tuition or college tuition at an Ohio school. Also, budget hearings are taking place in the House where OSBA, BASA and OASBO issued joint testimony before the House Primary and Secondary Education subcommittee.



- **Recognition of visitors**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

Member May moved, seconded by Member Stewart that the Field Local Board of Education approve the consent agenda as presented.

17-0031

*Roll Call: May-Yes, Stewart-Yes, Calcei-Yes, Paulus-Absent, Porter-Yes.*

*President declared the motion carried*

Mr. Porter introduced Mr. Geraghty, the new high school principal.

### **CONSENT AGENDA**

#### **Superintendent Items**

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ the following pending proper paperwork:

#### **Certified Employment**

Michael Geraghty, High School Principal, (2017-2018 school year) effective August 1, 2017 (Exhibit S-1).

#### **FLTA Employment**

Theresa Scotton, Suffield Reading Instructor. Rate of pay will be \$25.00 per hour.



Non-Certified Employment

Amy Glass, EMIS Coordinator/Transportation Secretary, 231 days, 8 hours per day effective April 3, 2017 for the remaining 66 days of the 2016-2017 school year. Rate of pay per the Non-Certified Administrative salary schedule.

Supplemental – athletic- 2016-2017 (Exhibit S-2).

1. Danielle Donaldson, Varsity Asst. Track Coach.
2. George Wetzel, Varsity Asst. Track Coach.
3. Levi Miller, Middle School Asst. Track Coach.
4. Rebecca Scott, Middle School Asst. Track Coach.

Supplemental – athletic – 2017-2018

Beth Dyer, Varsity Volleyball Coach.

- **Tournament Employment** – The Superintendent recommends that the Field Local Board of Education approve/employ the following personnel as Home Site Sectional/District Tournament workers for girls' basketball effective February 18, 2017.

<u>Name</u>	<u>Position</u>	<u>Payment</u>
Michael Geraghty	Site Manager	\$110.00
Brenda Richmond	Secretary	\$50.00
Ellen Arena	Stats	\$50.00
Sarah Simon	Trainer	\$75.00
Jodi Sollers	Ticket Seller	\$30.00
Debbie Yeich	Ticket Taker	\$30.00

- **Resignations** – The Superintendent recommends that the Field Local Board of Education accept the resignation(s) of the following:
  1. Craig Nettleton, High School Principal, effective June 30, 2017 due to retirement.
  2. Michael Harris, Middle School Asst. Principal, effective June 30, 2017 due to retirement.
  3. Theresa Benner, Bus Aide, effective April-1, 2017 due to retirement.
  4. Michael Geraghty, Athletic Director effective July 31, 2017 contingent upon being approved as High School Principal for the 2017-2018 school year.
  5. Amy Glass, High School EMIS Secretary effective April 2, 2017 contingent upon being approved as EMIS Coordinator/Transportation Secretary at the Administration Office.
  6. Gary Maupin, Head Custodian, High School effective June 30, 2017 due to retirement.



- **Resignation(s) / Transfer(s)** - The Superintendent recommends that the Field Local Board approve the transfer(s) of the following:

1. Kelly Peterson, High School Cafeteria Manager, to Cafeteria Coordinator effective February 21, 2017.
2. Susan Noga, High School Study Hall Monitor, to Bus Aide effective March 15, 2017.

- **Leave of Absence** - The Superintendent recommends that the Field Local Board of Education approve the following parental leave of absence for certified personnel:

Samantha Wilson	effective May 1, 2017	Expected date of return: August 28, 2017
Shannon Scalise	effective May 1, 2017	Expected date of return: August 28, 2017

- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into vendor contract(s) with the following:

1. University of Akron-College Credit Plus program effective with the 2017-2018 school year (**Exhibit S-3**).
2. Stark-Portage Area Computer Consortium (SPARCC) for Internet Services for the period of July 1, 2017 through June 30, 2018 (**Exhibit S-4**).

### **Treasurer Items**

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:

1. Financial reports for the period ending January 31, 2017.
2. Approval of the “Amounts and Rates” as determined by the Budget Commission for FY2018 (**Exhibit T-1**).

- **Donations** – The Treasurer recommends that the Field Local Board of Education accept the following donation(s):

1. Mrs. Kim Confer, \$40.00 to Suffield Elementary to sponsor a student for 5<sup>th</sup> grade camp.
2. Mr. Stephen Clark, \$500.00 to Suffield Elementary for building use.

### **Informational Items**

Correction to Brimfield and Suffield Reading/Math Instructor contracts originally approved at the February 13, 2017 meeting. Number of hours per week has been removed from



contract.


There being no further business to come before the Field Local Board of Education  
Member Calcei moved, seconded by Member Stewart to adjourn the March 13, 2017  
regular meeting.

17-0032


*Roll Call: Calcei-Yes, Stewart-Yes, May-Yes, Paulus-Absent, Porter-Yes.*

*President declared the motion carried*

The meeting was adjourned at 7:17 P.M.



*Randy Porter, President*



*Attest: Todd Carpenter, Treasurer*

**Exhibit S-2**  
**March 13, 2017**

**Supplemental                      2016-2017**

**Danielle Donaldson                      Varsity Asst. Track Coach**  
**0 years experience, 1 year contract**  
**Rate of pay: \$3,075.00**

**George Wetzel                              Varsity Asst. Track Coach**  
**5 years experience, 2 year contract**  
**Rate of pay: \$3,444.00**

**Levi Miller                                  Middle School Asst. Track Coach**  
**1 year experience, 1 year contract**  
**Rate of pay: \$2,050.00**

**Rebecca Scott                              Middle School Asst. Track Coach**  
**2 years experience, 1 year contract**  
**Rate of pay: \$2,050.00**

**Supplemental                      2017-2018**

**Beth Dyer                                    Varsity Volleyball Coach**  
**4 years experience, 2 year contract**  
**Rate of pay: \$4,100.00**

**Memorandum of Understanding  
By and between**

The University of Akron  
And  
Field Local School District  
2017 – 2018 School Year

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**1. STATEMENT OF WORK**

The University of Akron, hereinafter called The University, will collaborate with Field Local School District, hereinafter called The District, to provide instructional services to qualifying students for University Credit.

**2. THE PROGRAM**

This College Credit Plus program is available to qualified students enrolled in The District. It is not intended to be a substitute for the academic programs, social growth opportunities, or other educational experiences provided by Ohio's public high schools. Rather, it is designed to provide enhanced access to university curricula for qualified students. This program hopes to increase the university attendance rate in The University's region by making university courses more readily available.

**3. PARTICULARS**

- A. Instructional Services: Unless otherwise agreed by the parties, College Credit Plus courses will be taught in one of five formats:

A1. High School Teacher as Adjunct - Members of the high school faculty who are determined by The University and the discipline specific departments to qualify as adjunct faculty will teach a University course (using a University syllabus and University textbooks and examinations) for students through College Credit Plus as determined by The University. The class will simultaneously carry University and high school credit.

A2. On-Line Course Delivery to the District - A member of the University faculty (as determined by The University) will teach a course on-line for qualified students through College Credit Plus. The class will simultaneously carry University and high school credit. The district is responsible for providing a facilitator for each class.

A3. Distance Learning Delivery - A member of the University faculty (as determined by The University) will teach a course via Distance Learning for qualified students through College Credit Plus. The class will simultaneously carry University and high school credit.

**A4. UA Faculty to High School Site** - A member of the University faculty (as determined by The University) will teach a course at the high school site for qualified students through College Credit Plus. The class will simultaneously carry University and high school credit.

**A5. High School Student to UA Campus (Any Site)** -- Any interested and qualified student may take courses on the campus of The University through College Credit Plus. The class will simultaneously carry University and high school credit.

Necessary tutoring for special education students and accommodations for ADA qualifying students will be the responsibility of The District in consultation with The University. College Credit Plus students will have access to student resources at The University. All required textbooks will be the responsibility of the school district.

- B. **Student Participation:** Students interested in participating in this program must apply to The University for College Credit Plus. Determination of qualification will be made according to the standards of The University. Qualifying students will be eligible to enroll in these College Credit Plus classes (and appropriate classes on The University campus if they choose) for the fall and spring semesters. Students must work with the Guidance Office at The District to ensure their high school requirements and District policies for graduation are satisfied.

Students will also be required to work closely with their University academic adviser to assure that all deadlines and requirements are met.

#### 4. CURRICULUM

- A. **Course Schedule:** Courses offered at The District will be determined by The District AND The University. Initial discussions regarding the course schedule for the upcoming school year will take place at meetings with the appropriate personnel from The University and The District. Changes to the course schedule will be made only upon agreement of both parties.
- B. **Class Composition:** The majority of students in an individual class offered through College Credit Plus at The District must qualify for College Credit Plus.
- C. Courses will explicitly follow University course syllabi and include all required exams, assignments and student learning assessments. Course instructors will maintain all privileges, responsibilities, and expectations as a University adjunct faculty member, including participation in in-class evaluations by University personnel and student course evaluations.

#### 5. TERM

The services described in this Agreement will be provided for the 2017 - 2018 academic year.



**6. CANCELLATION**

This MOU may be terminated only as follows:

Upon written notice given no less than sixty (60) day prior to the expiration of the then-current term, if sufficient funding is no longer available from the State of Ohio.

**7. COST SHARING**

The District will be assessed for College Credit Plus as described below:

Format 1: The District will be assessed for students taking College Credit Plus courses at the high school, through Particulars A1 – A3, based on the following formula:

Ohio Department of Higher Education Floor per credit hour x number of credit hours x number of students = assessed amount

Format 2: The District will be assessed for students taking College Credit Plus courses at the high school, through Particular A4, based on the following formula

Ohio Department of Higher Education Floor per credit hour x number of credit hours x number of students = assessed amount

Format 3: The District will be assessed for students taking College Credit Plus courses on the campus (any site) of The University, through Particular A5, based on the following formula:

Ohio Department of Higher Education Ceiling per credit hour x number of credit hours x number of students = assessed amount

**8. ENTIRETY OF AGREEMENT**

This Agreement, including Exhibit A constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written, relating hereto. Any amendment hereof must be in writing and executed by authorized representatives of both parties.

**9. NONDISCRIMINATION**

Each party agrees to comply with all applicable laws regarding affirmative action and equal employment opportunity in connection with this Agreement and each party further agrees not to discriminate against any person or group of persons on the basis of race, color, creed, sex, age, national origin, ancestry, religion or disability.

**10. PUBLICITY**

No publicity containing any reference to The University, other than the fact that the Agreement exists between the parties, shall be used by either party, except upon prior approval by the other party.



**11. GOVERNING LAW**

**The terms of the Agreement shall be governed and construed under the laws of the State of Ohio.**



IN WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have duly executed this Agreement the day and year above written.

**THE UNIVERSITY OF AKRON**

**BY:**

\_\_\_\_\_  
Nathan Mortimer  
CFO

\_\_\_\_\_  
Date

**DISTRICT**

**BY:**

\_\_\_\_\_  
David Heflinger, Superintendent  
Field Local School District

\_\_\_\_\_  
Date

3/22/17

Reviewed and approved for  
legal form and sufficiency:

\_\_\_\_\_  
Scott M. Campbell  
Assistant General Counsel

\_\_\_\_\_  
Date



## **Exhibit A**

Participation in the College Credit Plus program is intended to serve qualified 7<sup>th</sup> through 12<sup>th</sup> grade students. The determination of a student's qualifications will be made by The University.

### **Preferred College Credit Plus Eligibility Requirements for 7<sup>th</sup> through 12<sup>th</sup> grade participants:**

- All applicants must meet the College Readiness standards as outline by the Ohio Department of Higher Education
- Preferred 3.00 cumulative grade point average with 21 ACT composite (18 English) or 990 SAT total (math and critical reading combined score).
- All students must submit an ACT/SAT for placement purposes.
- All eligibility will be evaluated on a case by case basis



# SPARCC

Starke-Portage Area

Exhibit S-4  
March 13, 2017

Agreement made this first day of July 2017 by and between the Starke-Portage Area Computer Consortium (hereinafter, SPARCC) having its principal place of business at 2100 38<sup>th</sup> Street N.W., Canton, Ohio 44709 and Field Local Schools (hereinafter, Client) having its principal place of business at 2900 State Rt. 43 Magador, OH 44260.

In consideration of the mutual promises contained herein, SPARCC and Client agree as follows:

## I. Term of Agreement

a. This agreement shall be in effect for the period of the first day of July 2017 through the last day of June 2018 or the completion date of subsequent schedules, which ever is the later, upon the condition that there is no default by the Client in the performance of any of the terms contained herein. If either party determines not to enter into a subsequent renewal, the party shall give the other party at least 30 days' notice unless a longer notice period is contained in the SPARCC governance documents.

## II. Services

a. SPARCC agrees to furnish Client, in accordance with the terms of this agreement, certain services at the fees set forth in the attached schedules that upon their execution by both parties are incorporated in and attached to this agreement.

## III. Prices and Payment

a. The Client has encumbered funds as evidenced by the purchase orders specified under the Terms of Agreement, for the services which will be provided by SPARCC. This agreement is effective only upon the completion of the treasurer's certificate on the purchase orders. Copies of the purchase orders shall be forwarded to SPARCC.

i. Invoicing: Client will be billed on the basis as set forth in the attached schedules.

ii. Payment of Invoices: Client agrees to pay all charges on the invoices within thirty (30) days of receipt from SPARCC.

iii. All fees are firm for the term of this agreement.

## IV. Hours of Use

a. SPARCC will maintain its equipment in a state of readiness to receive and transmit data by the Client twenty-four (24) hours per day, three hundred and sixty-five (365) days a year with the exception of power failure, equipment failures, interruptions due to an act of God, labor disputes, scheduled maintenance work or emergency maintenance. In the case of scheduled maintenance work, SPARCC will notify the Client five (5) working days in advance of the scheduled down time. If events occur that adversely affect the Client's normal operations and the correction calls for a shutdown, SPARCC will notify the Client and assist the Client in minimizing the impact during the procedure.

## V. Duty of Care

a. SPARCC shall not be liable for damage, loss of data, delays and errors occurring by reason of circumstances beyond its reasonable control. SPARCC will use reasonable care to minimize the likelihood of all damage, loss of data, delays and errors resulting from an uncontrollable event, and should such damage, loss of data, delays or errors occur, SPARCC will attempt to mitigate the effects of such an occurrence.

## VI. Disclosure of Information

a. All SPARCC programs and forms made available for use by the Client shall remain the sole property of SPARCC and may not be reproduced in any form, disseminated directly or indirectly, or disclosed by the Client except as necessary in the provision of service under this agreement or as required by law. Upon termination of this agreement, the Client shall within ten (10) days return to SPARCC all documents, records, manuals, forms or other materials containing copyrighted material.

## VII. Assignment



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a. Any assignment of this agreement without the expressed written consent of both the Client and SPARCC shall be void.

**VIII. Causes of Action**

a. No action, regardless of form, arising out of services under this agreement may be brought by either party more than one (1) year after the cause of action has occurred, except that an action for nonpayment may be brought within one (1) year of the date of the last payment.

**IX. Applicable Law**

a. The laws of the State of Ohio shall govern this agreement.

**X. Entire Agreement**

a. This agreement is the entire agreement between the Client and SPARCC. No representation or agreement by either party has been made which has not been stated herein.

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

**(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)**

Revised Code, Secs. 5705.34 - .35.

The Board of Education of the \_\_\_\_\_ Field Local  
School District, \_\_\_\_\_ Portage County, Ohio, met in  
Regular Session on the \_\_\_\_\_ 13th \_\_\_\_\_ day of March, 2017  
at the \_\_\_\_\_ Field High School Cafeteria  
with the following members present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ moved the adoption of the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted  
a Tax Budget for the next succeeding fiscal year commencing \_\_\_\_\_ 7-1-2017 \_\_\_\_\_, and

WHEREAS, The Budget Commission of \_\_\_\_\_ Portage County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate of  
each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the  
ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the \_\_\_\_\_ Field Local  
School District, \_\_\_\_\_ Portage County,  
Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the  
same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of  
each tax necessary to be levied within and without the ten mill limitation as follows:









**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, Portage County, ss.

I, Todd B. Carpenter, Treasurer of the Board of Education of the  
Field Local School District,

in said County, and in whose custody the Files and Records of said Board are required by the Laws of the  
State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original \_\_\_\_\_

13th day of March, 2017 Minutes

now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this 13th day of March, 2017

\_\_\_\_\_  
Treasurer of the Board of Education of the  
Field Local School District,  
Portage County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as  
may be approved by the Department of Taxation of Ohio.

No. \_\_\_\_\_

BOARD OF EDUCATION  
FIELD LOCAL  
School District  
Portage County, Ohio.

RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES AS  
DETERMINED BY THE BUDGET COMMISSION  
AND AUTHORIZING THE NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE  
COUNTY AUDITOR.  
(City, Village or Rural Board of Education)

Adopted \_\_\_\_\_, 20 \_\_\_\_\_

Treasurer.

Filed \_\_\_\_\_

, 20 \_\_\_\_\_

County Auditor.

By \_\_\_\_\_

Deputy.